

INTERNATIONAL LEADERSHIP CHARTER SCHOOL

Board of Trustees Meeting

April 22, 2015

In attendance: Dr. Elaine Lopez, Prof. John Paul Gonzalez, Elissa Ramos, Ana Koessler and Doreen Bermudez.

Absent: Lupita Samuels.

Meeting called to session at 6:35 P.M.

Board Business

Approval of March's minutes.

CEO Report

Dr. Elaine Lopez deferred her time to Randy Apflebaum owner's representative from Jones Lang and LaSalle. He was asked to provide a comprehensive status update on the completion of the New School Facility.

Facilities

Randy has been meeting with Dr. Lopez on a weekly basis for updates and progress on the construction of the new building. He Randy provided the Board with an array of pictures demonstrating the progress and stages of the construction. He also provided the following information:

- The structure of steel is up
- Concrete is being poured in stages – roof will be last
- 60% of the electrical and duct work has been completed
- The timeline for the Projected day of completion is in July. Randy will provide a more accurate date soon.
- The building will have 3 forms of egress – front entrance, multi-purpose room and by the pizza shop ally way.
- There were meetings with Wilhelm Ronda from Bronx Borough President's office for support with the NYCDOB. In addition, there were meetings with Councilman Cohen's Office to discuss the alternatives of the permanent move locations for the bus stops as well as the pursuit of approval for the No Parking School Zones that are typically in front of school buildings. It is expected that DOT will recommend Riverdale Ave instead of West 231st Street
- All New York Department of Building inspections will begin in June

The Board stressed the importance of meeting deadlines to ensure that everything will be ready for the new school year. Dr. Lopez requested an updated timeline that reflects the precise dates for the completion and pursuit of all required certificates and approvals.

School Finances

Third Quarter fiscal report was reviewed in the previous meeting. The board must begin an aggressive fundraising campaign and fund development strategy as there will be additional unexpected costs related to post construction expenses.

Student Enrollment

The lottery took place on Wednesday, 4/1/15 and Board Member, Doreen Bermudez was present. She reported that it went well and 125 students were selected. Dr. Lopez explained that a waiting list would be developed in the case that some students that were selected choose not to come to the school.

Discussion

- Charter renewal still in progress, Dr. Lopez and the Board is still responding to document requests and clarifications. Dr. Lopez and John Paul Gonzalez will keep the Board abreast of this process
- In addition, the Board discussed the need to focus moving forward on fundraising. Board President will be sending out dates for the members to meet and start planning. Dr. Lopez will send the Board copies of appeal template letters for fundraising.

Respectfully Submitted on behalf of the Board of Trustees

By Elissa Ramos